

PATIENT RETURN CHECKLIST

Patient Protocol During Closure

- ☐ Communicate with your patients virtually on a weekly basis so they know you are there for them (social media, website updates, etc.)
- ☐ Inform them you will be taking their temperature upon arrival
- ☐ Avoid handshakes and other physical contact
- ☐ Let them know you will be taking precautions to keep them safe:
 - PPE: masks, face shields/goggles, gowns, shoe/head covers
 - Social distancing in office and one patient at a time
 - Reception area etiquette: removal of items like coffee machines

- ☐ Send office policy regarding COVID-19 response via email for patients scheduled
- ☐ Screening Questions prior to appointment : fever, cough, loss of taste/smell, sore throat, etc.
Ask patients to call or text upon arrival to be let in (reduces traffic in office)
Take temperature upon arrival
- ☐ Have patient sign COVID-19 Pandemic Emergency Dental Treatment Consent Form
- ☐ Communicate with confidence:
 - Be prepared to address fears and uncertainties
 - Share your commitment to patients by talking about the training and new protocols you have in place to keep them safe